


Document Title	Rangoli Radio Health and Safety Policy
Version Number:	1.0
Release Date:	01-07-2021
Reviewed By:	Radio Rangoli Management Team 01.02.2024
Director's signatures	

Rangoli Radio CIC - Health and Safety Policy statement

Health and Safety at Work Act 1974

This is the Health and Safety Policy Statement of Rangoli Radio CIC Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our work activities
- To consult with our employees on matters affecting their health and safety
- To provide and maintain safe equipment
- To ensure safe handling and use of substances
- To provide information, instruction and supervision for employees and volunteers
- To ensure all employees and volunteers are competent to do their tasks, and to give them adequate training
- To prevent accidents and cases of work-related ill health
 - To maintain safe and healthy working conditions
- To review and revise this policy as necessary at regular intervals.

Should you see an issue that relates to health and safety in the Studio or Office which causes you concern please report it immediately to Kishore Dabhi, or in his absence, Vishal Mehta who will deal with the matter.

Health & Safety

1. Overall and final responsibility for health and safety is that of Rangoli Radio CIC Board of Directors.
2. Day-to-day responsibility for ensuring this policy is put into practice, is delegated to Kishore Dabhi.
3. All volunteers and employees have to:
 - cooperate with supervisors and managers on health and safety matters
 - not interfere with anything provided to safeguard their health and safety
 - take reasonable care of their own health and safety
 - report all health and safety concerns to an appropriate person (as detailed in this policy statement).

Health and safety risks arising from our work activities

Risk assessments will be undertaken by Kishore Dabhi. The findings of the risk assessments will be reported to the Board of Directors. Action required to remove/control risks will be approved by the Core Management Team. Kishore Dabhi will be responsible for ensuring the action required is implemented and will check that the implemented actions have removed/reduced the risks. Monitoring To check our working conditions, and ensure our safe working practices are being followed, we will investigate any accidents or ill health. Kishore Dabhi is responsible for investigating accidents, for investigating work-related causes of sickness absences and for acting on investigation findings to prevent a recurrence. Emergency procedures – fire and evacuation Kishore Dabhi and site staff are responsible for ensuring the fire risk assessment is undertaken and implemented. Escape routes are checked, fire extinguishers are maintained and checked, alarms are tested and emergency evacuation will be tested by site staff.

I have read and understood the Health & Safety Policy for Rangoli Radio CIC.

Name:

Signed :

Date: